

Center of Colorado Water Conservancy District
Meeting of the Board of Directors
June 14, 2023

The monthly meeting of the Center of Colorado Water Conservancy District was held on Wednesday, June 14, 2023 at the main meeting room of the district offices located at 548 Front Street in Fairplay. Briggs Cunningham, Board Chairman, called the meeting to order at 1:13 PM.

The members present in the office were Briggs Cunningham, Craig Steinmetz, Chris Fuller and Lisa McVicker. Lynne Buchanan was present via video conference. Nola Knudsen, Administrator, was present in the office as was Lisa Barden Brown, Operations Manager and Dan Drucker, Emeritus.

APPROVAL OF THE AGENDA

Chris Fuller moved to approve the agenda as presented. Lynne Buchanan seconded and the motion carried unanimously.

APPROVAL OF THE MINUTES

Lynne Buchanan moved to approve the minutes as amended. Chris Fuller seconded and the motion carried unanimously.

ADMINISTRATIVE MATTERS

2.1 Administrator's Report on Accounts: Nola Knudsen reviewed the check register with the Board. Expenses for June totaled \$14,102.03. Total cash assets after bills have been paid is \$1,843,046.83.

2.2 Treasurer's Review: Lynne Buchanan stated she has reviewed all invoices for payment and approved all of them. Lynne reported the deposits for the month to High County bank were for office rental from Nola Knudsen and the Upper South Platte Water Conservancy District and utilities totaling \$2,505.59. Interest from High Country Bank and Colotrust totaled \$ 7,831.08. The property tax receipts for May were \$45,155.59.

2.3 Approval of Invoices and Warrants: Lisa McVicker moved to approve the invoices and warrants as presented. The motion was seconded by Chris Fuller and carried unanimously.

OPERATIONS MANAGER'S REPORT

3.1 548 Front Street Building Operations and Maintenance Report: Lisa Brown previously sent her monthly Operations Manager's report to the Board members. Lisa reported on the water accounting for the reservoirs and the following are items discussed in the meeting in addition to the written report.

Smelter Pipeline Reservoir: Lisa Brown reported as she was completing the fill at the SP, it began raining and snowing as she turned off the head gate. Lisa Brown checked many times to make sure the reservoir did not over fill and necessitated a release. Because all the rain has increased reservoir volume to a gage height of 9.97, higher than the existing rating table, Lisa asked Matt Loose what it would take to extend the table. He was able to extend the table out of 9.91 to 10.0 feet. Lisa asked him what it would take to do an official extension of the rating table and he estimated it would cost \$2,000 to \$10,000 to do so. Since this is a rare event, Lisa did not feel the cost warranted increasing an addition 1/3 of an acre foot.

Lisa reported she cut a trench in at the entrance to channel the runoff water away from our driveway to prevent further erosion as well as fix the erosion that was there. She also removed the remaining beaver obstruction from the culvert under the driveway.

South Platte Enhancement Board (SPEB): Lisa Brown reported on the dam removal project that is scheduled to begin at the end of July. Lisa McVicker asked where the dam was located. Chris Fuller said it is a spillway barely up the road from the lake. The lake will not go away. Lisa Brown said it is more of an obstruction in the river. Chris Fuller said it is being removed because it is not being used for the purpose that was intended and to enhance fish passage.

Lisa Brown said the last update from SPEB was from Denver Water. Robert's Tunnel has been off since May 12th. It is unknown how long it will remain off, depending upon weather. They don't need to be moving water through the tunnel.

Kenosha Trout Club

If Smelter overflows, will it damage the reservoir. LBB says we want it to go through the spillway. She has been watching it for the last month to prevent this. DD when it spills you can't take credit LBB has talked to Matt Loose and David Shohet. If we had to release is there anywhere downstream we could release to. The other areas are all filled to capacity. We are trying to avoid releasing it to the river.

CCWCD Website Issues: Lisa Brown said there has been many issues and questions regarding setting up the new website. As of now, the new website is up and functional and the web-site designer has been running regular maintenance for us.

Briggs Cunningham asked a question regarding the Smelter Pipeline Reservoir. Briggs asked if the reservoir is designed to handle the issue if the reservoir overflows and goes down the spillway or if there could be damage to the reservoir. Lisa Brown said it is best to release through the valves. We don't want it to spill which is why she has frequently going to the reservoir to monitor the water. She said it has been holding steady at 9.97 level for just under a month. It would take a very large amount of precipitation to spill it. Dan Drucker said if the water spills, the District can't take credit, however, if it runs through the meter the District can take credit. Lisa Brown said she has talked with David Shohet and Matt Loose regarding if there was a need to release water, whether there was any place we could deliver it to downstream such

as the James Tingle or Spinney or Chatfield. All of those are at their full capacity for what we are volumetrically allowed to store. She said we are trying to avoid spilling to the river and not getting credit for it. As calls start to come on, then we can start moving things around.

Dan Drucker asked what size of pipe was being looked at for the beaver dam at the Smelter Pipeline Reservoir. Lisa Brown said she is expecting to use 6" PVC and 8' long. She would anchor it into the streambed with some T-posts and ram it through where the beaver dam is and it creates a leveling effect. She has seen it working at the Tarryall Creek by the Cline Ranch.

RESIGNATION

Briggs Cunningham announced to the Board that due to personal matters, he was submitting his resignation from the Center of Colorado Water Conservancy District as the President and a Board member effective immediately. The Board thanked Briggs for his many years of service to the District. Lisa McVicker, the present Vice-chair will assume the responsibilities of the Board President.

UPDATE ON LEGAL ISSUES

David Shohet sent the Board a copy of his legal update report prior to going out of town. The Board members had read the report and there were no questions raised.

OLD BUSINESS

Burro Days Open House Preparations: Lisa Brown discussed the various decisions to be made regarding the Open House event action list.

1. Inviting Upper South Platte and HASP to the Open House: This was done at last month's meeting.
2. Contact the Flume for an article to run recognizing our anniversary: Lisa McVicker will write something to submit or she suggests asking Lynda James to write something for June. Lynne Buchanan suggests having her draft an article and the District can edit.
3. Order and install new window coverings for the large conference room: Nola Knudsen had some measurements taken and provided an estimate from an online blind company. The board agreed to order single cell, cordless blinds that were light filtering. The estimate did not include three windows above the doors on Front street. Lisa McVicker suggested getting a linen color and include the three shades.
4. Run an ad in the Flume in July announcing the open house with the new logo. Time on the open house was discussed and will be 10:00 am to 4:00 pm. Lisa suggested including HASP and the USP's logos. The Board discussed the placement of the logo and times in the advertisement. Lynne will be seeing Lynda James and will speak with her. Lisa McVicker will ask John Matteson for a HASP logo. There was a discussion whether to use a banner or sandwich boards to indicate the Open House. Nola Knudsen said she will locate two sandwich boards.

5. Obtain videos of assets in South Platte areas of Park County: Lisa Brown has been working on this and will share some google drives she has loaded pictures onto. She will also add the drone footage that we got from Chatfield. She said the weather has not been auspicious for photography but she went out to the JTR to get some drone footage. However, she believes it will be boring footage. She will go to the SPR and up to Lininger Lake.

6. Lisa McVicker said she and Craig Steinmetz are friends with a photography, Tony Eitzel who worked with John Fielder. Mr. Fielder has donated all of his work to the people of Colorado and he has donated it to the History of Colorado. Lisa McVicker will price out some of the smaller photographs to see if they could be added to what we presently have. They will investigate it.

7. Prepare a power point/slide show/video to play on the TV during the open house: Lynne Buchanan knows how to incorporate photos, videos, slides, sound etc., and put on a continuing link throughout the open house. Lynne will also talk to Lynda James to be the contact for the Upper South Platte.

8. Banners: Lisa McVicker believes the District should have two banners. Lisa believes the District should go ahead and have signs made. Nola said there are some limits to the sign requirements per the town of Fairplay. Nola was told she cannot take down the signs by herself and to look for an individual to help. Lynne Buchanan said the city administrator told her permanent signs should be reviewed by the city architectural review committee. Lynne Buchanan will take care of working with the city.

9. Update the canopy/portico outside area and front to make it more inviting: Lisa Brown has gone to a few greenhouses to price out plants. She estimates \$200-300 to fill the outside large planters. Dan Drucker suggested adding some benches and later dedications can be added to them. Chris Fuller will purchase two benches.

10. HASP pamphlets: The pamphlet was updated. It will still be a trifold. Lisa McVicker said Lynne Buchanan and Lisa Brown have provided information, however, she would like to see the Upper South Platte added to it. She said this should be a HASP pamphlet but add on the back something such as *A joint partnership between CCWCD and USP*. There was further discussion moving data around, adding a reservoir picture etc. Lisa Brown and Lynne Buchanan will coordinate on completing this project.

11. Water Bottles: Lisa Brown sent an email to the Board with pricing for various forms of water bottles. The board discussed the cost break between the different pricing options and shipping costs, and decided on the 26 oz. aluminum bottles. Lisa Brown will be responsible for ordering those.

13. Water Education Resources: A bundle of ten booklets of *A Citizens Guide to Colorado Water Law* costs \$80.00. Lisa Brown suggests ordering 30-40. Lisa McVicker suggests also purchasing *Where Does Your Water Come from?* Lisa McVicker suggest purchasing fifty of each.

14. Tote Bags: Lynne Buchanan discussed pricing of some very pretty bags recommended by Dan Drucker, however, the pricing was very high. Lynne suggests a bag that is blue with the white logo just like the water bottle. Lisa Brown will order the bags.

15. Collapsible Water Dog Bowls: The minimum order is 50. Lisa McVicker suggests ordering 100 with a vertical logo. Lisa Brown will place the order.

16. Install a banner to advertise the event: Lisa McVicker doesn't think we need to do this.

The group will meet on Friday to begin to set up for the Burro Day open house at 11:00 am.

548 Front Street Building Updates: The architectural drawings will be left in the office. The window in the center hallway was installed by Bear Country Glass. He was asked to look at the glass doors but there was no response. Nola Knudsen provided some resources for sub-contractors for Craig Steinmetz. Craig said plants need to be removed from the area and concrete where the void is to the building. Resources for concrete were provided. A sub-contractor for stucco will be searched out. A PIP application will be provided to Craig Steinmetz. There was no recommendation yet for a carpenter to repair the windows yet. Nola Knudsen recommended R&R Roofing who installed the roof initially. They also install gutters. The electrician, Mark Gabbert doesn't do low voltage work. There will be a continued search for provide this service.

Lisa Brown said we have received an email from Erin Major at Summit Community Care Clinic. They are expecting to be able to get back to the District by June 29th. Erin was asking if there was a time line for the District.

DIRECTOR'S ISSUES

Chris Fuller said it is weed season but she doesn't know when it will begin because of the unprecedented wet season. Chris will hit both reservoirs in time. She asked Lisa Brown if she was knowledgeable about thistles, in particular Rosettes or if she saw any bolting to let her know. Lisa Brown said the SPR is clean. She will look out for any issues.

Lisa Brown said she is thinking about going to her step-mother's memorial service in August but it will be before the joint meeting. Board members encouraged her to go attend.

Nola brought in the estimate for the shades which totaled \$726.00 at 40% off. It did not include the three upper windows. Craig wants two more sub-contractors, an individual for HVHC and a plumber.

Chris Fuller moved to adjourn. The motion was seconded by Lisa McVicker and the Board adjourned at 3:43 pm.